#### Hotel Accommodation Sheet

Hotel address : Rue de la Vierge Noire 32

1000 Brussels (Belgium)

TO BE RETURNED TO THE HOTEL BY AUGUST 30th 2024

SkyPosium EU 2024

Novotel Brussels City Centre

Attn.: Sales & Banquet Department –

Sébastien Delattre / Ly Siem Chhor

Tel.: +32 2 505 50 22

E-mail: [H2122-SB@accor.com](mailto:H2122-SB@accor.com)

Hello, (please fill in today’s date), ………………, I would like to make a reservation for :

Single room 30/09 (1adt)(190 €) Double room 30/09 (2adt)(205 €)

## Room rate is valid per night and includes buffet breakfast, service and VAT but NOT city tax (4.24€/room/night)

# Arrival Day …../…../….. Time………..……

Last name………………...…………………….

First name………………...…………………….

Street/N°………………………………………..

City/Postal Code……….……………………….

Country…………………………………………

E-Mail………….………………………………

Signature ………………………………………..

Departure …../…../………..

Company…………………………………………

Telephone number ………………………………

Credit Card Type: Visa Amex

Eurocard/Mastercard Diners

Credit Card Number………………………………

Expiry Date……………………………………….

### IMPORTANT NOTES

1. Booking deadline for the special conference rates: **August 30th 2024**. After this date the hotel no longer guarantees the availability of rooms at the contracted conference rate. Your reservation must be guaranteed with a credit card number and expiry date.
2. All hotel expenses should be made directly to the hotel upon check-out.
3. The official check-in time is 16h00, the official check-out time is 11h00.
4. Cancellations must be made in writing at least 1 week before the scheduled arrival date. If not received, the hotel is entitled to charge 1 (one) night’s accommodation fee.
5. The special rate is only valid when reservation is made by use of this form.